

Queen's College

Application Form for S.1 Discretionary Places (Admission in September 2020)Points to note:

- As stipulated by the Education Bureau, students (including those who do not join the Secondary School Places Allocation System) may apply for Secondary One Discretionary Places with TWO secondary schools which are in the Secondary School Places Allocation System. Parents can only submit **ONE** more application to another school after handing in the application form to Queen's College. Applicants who submit applications to more than TWO secondary schools will be disqualified from application.
- The completed form should be submitted to Queen's College **IN PERSON**, together with applicant's Identity Card, and the originals and copies of Primary 6 Student Record Form, Primary 5 and 6 school reports, supporting documents on participation and performance in extra-curricular activities, certificate(s) and a *self-addressed envelope with postage*, during office hours **between 2 January 2020 and 16 January 2020**. An acknowledgement slip will be issued to the applicant upon receipt of application.
* Each applicant can submit duplicates of **no more than 20** certificates of achievements. Please provide original copies of certificates for verification upon submission of application.
- Applicants will be notified for interview, if selected, by mid-March 2020. Applicants who do not receive any notification on or before **10 March 2020** should contact Mr. PUN of the General Office at 2576 1992.
- Only parents of successful discretionary places applicants will be notified by letter and phone on **31 March 2020**.
- Results of Secondary One Discretionary Places will be released on **7 July 2020**, the same day when the results of Secondary School Places Central Allocation are released by the Education Bureau. Please note that applicants will **not** be notified individually of their result by our school.

(1) Personal Particulars of Applicant and Guardian(s)

APPLICANT	Name	Chinese		English	
	Name of Primary School Attended				
	Student Reference No. (STRN)				(8 digits)
	Residential Address				
				Tel.	
	Date and Place of Birth			Age	
	Birth Certificate No./ Declaration Cert. No.				
Children I.D. Card No.					
FATHER	Name	Chinese		English	
	Occupation			Name of Company	
	Correspondence Address			Tel.	
MOTHER	Name	Chinese		English	
	Occupation			Name of Company	
	Correspondence Address			Tel.	
Supplementary Information					

* Applicants are not required to provide recommendation letters from their primary schools.

(2) Academic Performance and Conduct:

Form Subject	Primary 5		Primary 6	For school's use only	
	First Term (Marks/Grade)	Last Term (Marks/Grade)	First Term (Marks/Grade)	Copies submitted	
Chinese Language				P5-6 Report Cards	
English Language				ECA records / proofs	
Mathematics				Awards / Certificates	
General Studies				Self-addressed envelope with Postage	
Average Marks / Grade				P6 Student Record Form	
Position in Class / Total number of students in class	In Class: ___ / ___	In Class: ___ / ___	In Class: ___ / ___	Others	
Position in Form / Total number of students in form (if applicable)	In Form: ___ / ___	In Form: ___ / ___	In Form: ___ / ___	Received by:	
Conduct				Date:	

(3) Performance on Internal and External Extra-curricular Activities:

(Please use separate sheet if the space is insufficient.)

Internal/External	Examinations / Competitions in P5-6 (in chronological order)	Grade or Level (List the best or highest achievements for items of the same category)
1		
2		
3		
4		
5		

(4) Outstanding Achievements :

(Applicants who have excelled in Music or Sports, e.g. achieving recognitions or receiving awards of international or local competitions or examinations, etc., and have reached a satisfactory level of academic performance may be invited for interviews and auditions. Assessment criteria of these applications also include applicants' conduct, extra-curricular activities and performance in interviews.)

Please briefly state the applicant's outstanding achievements in Music or Sports (Please use separate sheet if the space is insufficient.)

I hereby state that the data provided above are accurate and true. I understand my child's application may be rejected if false information is found in the application.

Parent's / Guardian's Signature : _____

Parent's/ Guardian's Name : _____ Date : _____

Personal data collected are to be used for Discretionary Places applications. Our school may be required to submit the data to the Education Bureau for secondary school places allocation and other education-related purposes. Applicants must submit all information required or their applications may not be processed. Applicants can make enquiries and clarification on handling of personal data in accordance with the Personal Data (Privacy) Ordinance. For further enquiries, please contact School Office at 25761992.